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AGENDA COVER MEMO

DATE: June 12th, 2006

TO: Lane County Board of Commissioners

DEPARTMENT: Public Works

PRESENTED BY: Sarah Grimm Waste Reduction Specialist
Waste Management Division

IN THE MATTER OF RATIFYING THE COUNTY ADMINISTRATOR'S AUTHORITY TO EXECUTE THE FIRST OF TWO, ONE-YEAR RENEWALS TO THE MATTRESS RECYCLING CONTRACT WITH ST. VINCENT DE PAUL, AND INCREASING THE AMOUNT OF THE CONTRACT.

IN THE MATTER OF DELEGATING TO THE COUNTY ADMINISTRATOR AUTHORITY TO ENTER INTO A CONTRACT WITH ST. VINCENT DE PAUL FOR MATTRESS RECYCLING IN AN AMOUNT NOT TO EXCEED \$150,000.00.

I. MOTION

MOVE TO RATIFY THE COUNTY ADMINISTRATOR'S AUTHORITY TO EXECUTE THE FIRST OF TWO, ONE-YEAR RENEWALS TO A CONTRACT WITH ST. VINCENT DE PAUL IN THE AMOUNT OF \$110,000 FOR MATTRESS RECYCLING, AND TO INCREASE THAT TO \$117,000

AND

MOVE TO DELEGATE TO THE COUNTY ADMINISTRATOR AUTHORITY TO ENTER INTO A CONTRACT (SECOND OF TWO ONE YEAR RENEWALS) WITH ST. VINCENT DE PAUL FOR MATTRESS RECYCLING IN AN AMOUNT NOT TO EXCEED \$150,000.00.

II. ISSUE OR PROBLEM

The Mattress Recycling contract (WM 04/05-03) description brought before the Board in 2004 (Board order 04-6-9-5) did not include details of the two one-year renewal time extensions allowed within the contract and described in the RFP documents. While referenced in the board order, the documents describing the allowable time extensions were not included in the Board packets or attachments, therefore the first of the two one-year time extensions signed by the County Administrator needs ratification.

In addition, the success of the mattress recycling program has created an increase in the number of mattresses being processed. Originally passed as a \$100,000 requirements contract, each year that this program has been in place, the number of mattresses has increased, requiring amendments to the purchase order amount. The first Board Order will also give authority to County Administrator to increase the amount of the 05/06 contract ratification to \$117,000 to accommodate this increase in collection, and the second Board Order delegates authority to the County Administrator to enter into the second of two one-year renewals of WM 04/05-03 in the amount not to exceed \$150,000.

III. DISCUSSION

A. Background

The Mattress Recycling contract passed by the board in 2004 has been a huge success. County staff have seen an increase of available airspace and a decrease in damage and injury due to mattress springs wrapping around the axles of compactors and bulldozers. Mattress recycling has allowed county staff to maximize the land allotted in Lane County for landfilling. According to a study conducted by Lane County Waste Management staff in 1999, garbage without mattresses can be compacted to a size four times smaller than compacting only mattresses.

In the Lane County Waste Management Solid Waste Plan (adopted by Ordinance No 10-02), section 5.4.3 and 5.5, recommends that Lane County provide the opportunity to recover mattresses to the citizens of the county. The Solid Waste Management Plan for Lane County outlines the need for a permanent mattress recovery system in Lane County. The Lane County Waste Management Plan was written by Lane County Staff and the Lane County Resource Recovery Advisory Committee.

B. Analysis

St. Vincent de Paul has been recovering materials from mattresses for over 8 years. Their mattress recycling operations have directly resulted in 3 full time jobs with St. Vincent de Paul as well as increased low cost services and bedding made available to Lane County citizens.

St. Vincent de Paul's mattress recovery operation has three potential end of life processes for mattresses: Reusable mattresses, rebuildable mattresses and mattresses for deconstruction. Deconstruction mattresses are stacked into two piles; box springs and mattresses. Each mattress is deconstructed, by hand, one piece at a time. Mattress materials consist of a polyfoam topper, polyfoam interior, cotton batt material, endurolator pad, steel springs and wood. The polyfoam material is sent to a recycler that recycles it into carpet padding, the cotton is used in making pet beds, and the metal springs and wood are recycled at a local scrap metal recycler.

The Mattress Recycling contract with St Vincent de Paul was a result of a competitive bid RFP process in which St. Vincent de Paul was the only proposer.

C. Alternatives/Options

The Board may approve or choose not to approve the ratification of County Administrator's execution of a first of two one-year renewals to WM 04/05-03, a contract to St. Vincent de Paul in the amount of \$110,000 for mattress recovery services at the Glenwood Central Receiving Station, and to increase the amount to \$117,000 to accommodate increases in number of mattresses collected.

The Board may approve or choose not to approve delegating to the County Administrator authority to enter into contract (second of two one-year renewals of WM 04/05-03) with St. Vincent de Paul for mattress recycling services, in the amount not to exceed \$150,000.

D. Recommendation

I recommend approval of the two Board Orders, one to ratify, the other to amend for renewal the successful recycling of mattresses in Lane County.

E. Timing

None

IV. IMPLEMENTATION/FOLLOW-UP

None

V. ATTACHMENTS

Board Order #1

Board Order #2

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO.

**) IN THE MATTER OF RATIFYING THE COUNTY
) ADMINISTRATOR'S AUTHORITY TO EXECUTE
) THE FIRST OF TWO, ONE-YEAR RENEWALS
) TO THE MATTRESS RECYCLING CONTRACT
) WITH ST. VINCENT DE PAUL, AND INCREASING
) THE AMOUNT OF THE CONTRACT**

WHEREAS, a contract was awarded to St. Vincent de Paul in 2004 (WM 04/05-03) consistent with the terms of the County's request for proposal, to be renewed for 2 one-year increments upon review.

WHEREAS, the text of the original Board Order 04-6-9-5 did not include detail of the 2 one-year renewals.

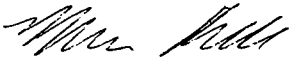
WHEREAS, it continues to be in the best interest of the County that St. Vincent de Paul perform these mattress recycling services and that the one-year renewal terms be ratified,

WHEREAS, the contract in need of ratification should also be amended to reflect an additional \$7,000.00 in services provided under the contract, for a total amount of \$117,000.00 in year two of the agreement,

NOW THEREFORE IT IS HEREBY ORDERED, the Board of County Commissioners ratify the County Administrator's execution of the one-year extension of the contract WM 04/05-03 for St. Vincent de Paul Mattress Recycling in the amount of \$110,000, and authorize amendment of that agreement to allow an additional \$7,000.00 to be paid to St. Vincent de Paul, for a total payment for the 2005-06 year of \$117,000.00.

Adopted this ____ day of July, 2006.

6-30-06



Bill Dwyer
Chair, Lane County Board of Commissioners

**IN THE MATTER OF RATIFYING THE COUNTY ADMINISTRATOR'S AUTHORITY TO
EXECUTE THE FIRST OF TWO, ONE-YEAR RENEWALS TO THE MATTRESS RECYCLING
CONTRACT WITH ST. VINCENT DE PAUL, AND INCREASING THE AMOUNT OF THE
CONTRACT**

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO.) **IN THE MATTER OF DELEGATING TO THE COUNTY**
) **ADMINISTRATOR AUTHORITY TO ENTER INTO A**
) **CONTRACT WITH ST. VINCENT DE PAUL FOR**
) **MATTRESS RECYCLING IN AN AMOUNT NOT TO**
) **EXCEED \$150,000.00.**

WHEREAS, a contract was awarded to St. Vincent de Paul in 2004 (WM 04/05-03) consistent with the terms of the County's request for proposal, to be renewed for 2 one-year increments upon review.

WHEREAS, the increased number of mattresses recycled in each year is a success and benefit to operations of County waste facilities and recycling rates,

WHEREAS, the increased number of mattresses has put the total price of the project above the standing authority of the County Administrator to sign, but not above Waste Management Division budget allocations,

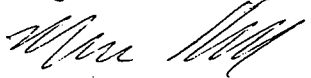
NOW THEREFORE IT IS HEREBY ORDERED, the Board of County Commissioners extend authority to the County Administrator to enter into a 3rd year agreement with St. Vincent de Paul Mattress Recycling., in an amount not to exceed \$150,000, and with the total dollar amount for the full 3 years of the contract not to exceed \$377,000.

Adopted this ____ day of July, 2006.

Bill Dwyer
Chair, Lane County Board of Commissioners

APPROVED

6-30-06



IN THE MATTER OF DELEGATING TO THE COUNTY ADMINISTRATOR AUTHORITY TO ENTER INTO A CONTRACT WITH ST. VINCENT DE PAUL FOR MATTRESS RECYCLING IN AN AMOUNT NOT TO EXCEED \$150,000.00.